

Reference	Theatre Performances, Rehearsals and Workshops										
Date	12/4/2021	Assessor(s):	Samuel Dyer - Theatre Manager							Department / Area:	Front of House
Activity	Hazards	Persons at Risk	Risk before control measures			Controls	Risk after control measures			Owner	
			Severity	Likelihood	Severity x Likelihood		Severity	Likelihood	Severity x Likelihood		
Fire	Burns, Smoke, inhalation, death	All Persons	5	2	10	<p>All fire precaution/ prevention measures meet legislation standards, further assessed and control measures listed in Building Fire Risk Assessment.</p> <p>Regular testing of alarms and prevention equipment.</p> <p>Staff training to deal with vulnerable groups or persons during fire evacuation.</p> <p>For every 50 persons in attendance to a performance, there will be one trained person who can handle a fire evacuation and crowd control.</p> <p>First aid kits easily accessible to prevent further injury from minor burns. First Aid Trained staff always on site during performances. Hirers have their own First Aid Trained staff for rehearsals.</p> <p>Fire exits to be kept clear of equipment / props at all times.</p>	5	1	5	House Manager (Performances) Activity Leader (Rehearsals & Workshops)	
Trips and Falls	Bruises, sprains, bumps, breaks	All Persons	3	3	9	<p>Visual check of all areas prior to starting a performance or rehearsal. This is done by the house manager on arrival or by the activity leader for rehearsals and workshops.</p> <p>Steps self-illuminate in the dark</p> <p>Front of house areas are cleaned prior to use and swept.</p> <p>First aid procedure in place.</p> <p>Telephone for emergencies at SM and Front of House.</p> <p>Cleaning up equipment available.</p>	2	2	4	House Manager (Performances) Activity Leader (Rehearsals & Workshops)	
Access to unauthorised areas	Getting lost-further chance of slips, trips, crushing, burns	Public / Audiences	4	3	12	All backstage areas are clearly signed and staff knowledge to question unknown persons backstage.	4	1	4	All Staff	
Use of electrical equipment	Electrocution, burns	Staff / Crew / Hirer	4	2	6	All equipment is tested for electrical safety and meets legal standards. Usage is controlled by dedicated and trained persons	3	1	3	House Manager (Performances) Activity Leader (Rehearsals & Workshops)	

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Falling equipment	Head injuries, breaks, bruises and cuts	Staff, Crew, Hirers, Public	4	3	12	All technical crew trained in correct use of equipment. Out of bounds areas to be clearly marked and communicated in advance to those working in the area.	4	2	8	Person conducting the work	
Power Cut - Movement in darkness	Bumps, bruises breaks	All Persons	2	3	6	All staff trained in movement in dark areas. All audience members assisted to position if required. Emergency lighting throughout building which is checked and maintained regularly. Additional lighting (torches) available to FOH team if required.	2	2	4	House Manager FOH Team	

Risk Scoring Key		Severity	Likelihood
	Fatality	5	Certain or Imminent
	Major injury, disabling illness, major damage	4	Very Likely
	Lost time injury, illness, damage	3	May Happen
	Minor injury, minor damage	2	Unlikely
	Delay only	1	Very Unlikely

Risk Rating Categories	Score	Action
	10 to 25	Unacceptable Do not proceed; seek immediate guidance from the safety team
	6 to 9	Tolerable Proceed with caution but seek to reduce risk further if possible
	1 to 5	Acceptable Proceed